



Lean Office

Lean Office Delivers You Dramatic Results: Cut Waste & Increase Performance

Office functions often eat up from 70% to 95% of the time that goes into manufacturing a product—functions such as order entry, quoting, scheduling, design and engineering, purchasing and accounting. In today's intensely competitive marketplace, companies cannot afford these types of delays. Efficiency and responsiveness is as important in the office as on the factory floor.

WMEP has the answer: **Lean Office**, a method for reducing waste that applies the proven principles of Lean Manufacturing to office functions. Using popular Lean tools such as Value Stream Mapping, WMEP can assist you to identify and eliminate bottlenecks while developing a leaner office that fits your needs. Lean Office delivers real benefits to the bottom-line as effectively as other Lean Manufacturing tools.

Lean Office is Powerful

WMEP has assisted more than 1,200 Wisconsin manufacturers with Lean principles including those who applied Lean to their office functions and witnessed dramatic results. After applying Lean Office principles and tools, one manufacturer's quoting time went down from 30 to just 3 days! Can you imagine the advantage gained from sending a quote out days before your competition? This is the powerful impact of Lean Office.

Lean Office creates results:

- ▶ Reduce lead times
- ▶ Increase customer responsiveness
- ▶ Improve on-time delivery
- ▶ Get more done with the people and equipment you have right now
- ▶ Improve communication, boost morale, and productivity
- ▶ Improve flow of information

About WMEP

WMEP is a private, nonprofit consulting organization committed to the growth and success of Wisconsin manufacturers. A leader in Next Generation Manufacturing, WMEP brings best practices to Wisconsin firms to help them achieve world-class performance through innovation and transformation. WMEP receives financial support from the Wisconsin Department of Commerce, and partners with many public and private organizations to serve Wisconsin manufacturers.

Get an edge on the competition. Turn your office into a Lean office! Call WMEP today at 877.856.8588.

